

Food Safety Supervisor Course

If your organisation sells food or provides a food service in Victoria, it is a legislative requirement for you to have a Food Safety Program and a qualified Food Safety Supervisor.

See the attached enrolment form for details of our next course

Course Content:

- ♦ Food Safety Supervisor responsibilities & the law
- ♦ Risk and Compliance Management
- ♦ Food Safety Programs - program types & structure
- ♦ HACCP principles
- ♦ Support Programs (cleaning, pest control, equipment & kitchen maintenance, calibration etc)
- ♦ Records & Logsheets
- ♦ Audits & council inspections
- ♦ Customer complaints and food recall
- ♦ Daily, weekly and monthly checklists for effective implementation
- ♦ Supervising & training of food handlers

Students **MUST** be able to read, write and speak fluent English to attend this course.*

Award

Units of Competency & Prerequisites:

Not all units are covered in each course we conduct. Eg some courses are only open to the Health sector. Once we receive your enrolment form, we will advise whether the units you require for your industry will be covered and, if not, make alternate arrangements with you.

Prerequisite: Before enrolling in this course you must complete a Food Handler Course and attain a Statement of Attainment (Nationally Recognised Training). Contact us if unsure whether you have the required prerequisite

If you work in...	You will be awarded:
Hospitality:	SITXFSA001A Implement food safety procedures
Retail:	SIRRFSA001A Apply retail food safety practices
Health & Community Services:	HLTFS207B Follow basic food safety practices*
	HLTFS309B Oversee the day-to-day implementation of food safety in the workplace
	HLTFS310B Apply and monitor food safety requirements
Food Processing:	FDFCORFSY2A Implement the food safety program and procedures

* A Prerequisite unit.

Infocus Management Group is a Registered Training Organisation with the Victorian Registration & Qualifications Authority. RTO: 21202



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ENROLMENT FORM



Tuesday 19th January 2010	
Tuesday 23rd February 2010	
Tuesday 30th March 2010	
Tuesday 27th April 2010	
Tuesday 25th May 2010	
Tuesday 29th June 2010	

Tuesday 27th July 2010	
Tuesday 31st August 2010	
Tuesday 28th September 2010	
Tuesday 26th October 2010	
Tuesday 23rd November 2010	
Tuesday 14th December 2010	

WHERE

**Kew Training Rooms
Unit 3
3 Wellington Street
Kew VIC**

TIME: 9am-5pm

COST: \$240 (Includes lunch)

Name/s of Participants:	D.O.B
1.	
2.	
3.	
4.	

Business Name:

Industry Sector:
(contact your local council if unsure of your classification)

Hospitality Health/Care

Food Processing Retail

Phone: **Fax:**

Mobile: **Email:**

Organisation / Facility Address: **Post Code:**

First Language **Dietary Requirements**

Prerequisite: Food Handler Course

NO, I haven't completed the prerequisite and need to complete the Food Handler Course. Please send me the Food Handler 'Flexi Pack' which I will complete prior to the course. (Note: For flexi packs a practical assessment will have to be undertaken & assessed by a Food Safety Supervisor in your workplace. If this is not possible you will need to enrol in a full Food Handler Course.)

YES, I have already completed the prerequisite and have a certificate with units of competency **THHGH501B Follow workplace hygiene procedures** or **HLTFS207B Follow basic food safety practices** or equivalent. (Note: If you have completed the prerequisite you **must** fax a copy of your certificate to (03) 9855-2442 before you can attend the Supervisor course.)

Payment Details

Course	\$ Per Person	No. Of Enrolments	Total
Food Safety Supervisor	\$240.00 GST Exempt		
Food Handler Flexi Pack (Correspondence)	\$99.00 GST Exempt		

This form becomes a tax receipt upon payment. (ABN:40 765 033 578)

Direct Deposit: National Aust Bank BSB 083-277 Acc no 575151379

Credit Card (Circle one) Visa / Bankcard / MasterCard

Cheque or Money Order: Cheques payable to **Infocus Management Group** Post cheques to: PO Box 225, Kew, Vic 3101

Cardholder Name: **Signature:**

Cancellation Fee: A minimum of 7 days notice is required to cancel an enrolment. Cancellation of enrolment made less than 7 days prior to the course commencement date will incur an administration fee of \$25. Cancellations of course date made less than 48 hours prior to the course commencement date will incur the full fee.

Fax Back to 1300 916 651 or contact Shelley on 1300-818-408